

## **FACETS ACADEMY APPLICATION DETAILS:**

- 1) **Submit application & payment.** Space in the program is limited and applications are processed on a first-come, first-served basis. If a session is full, your child's application will be placed on a wait list. There is no deadline.

Wait List: Credit card information and/or a check must be submitted for your child to be on a wait list. Your payment will not be processed until your child is accepted into the program. We will contact you prior to acceptance.

2) **Additional paperwork**

Once your child's application has been processed, we will email a confirmation with additional paperwork including: Release & Authorization Form, Sign In/Out and Health Concerns Form, and a Film Review (Facets Kids Film Camp only). These forms are due no later than the beginning of the first day of your child's session.

3) **Cancellation & refunds**

- Full refunds will be given if your child's participation is cancelled 1 month before the program starts or if circumstances for cancellation are beyond your control.
- Facets Academy programs may be cancelled due to under enrollment or unforeseen circumstance. Should a program be cancelled, we will contact all participants as soon as possible and issue a full refund.

4) **Scholarships**

Limited scholarships are available to all sessions of Facets Kids Film Camp (ONLY). Scholarships are given first come, first served, and are based on financial need. If you are applying for a scholarship, please submit the scholarship application with your Facets Kids Film Camp application. To request a scholarship application, contact [kids@facets.org](mailto:kids@facets.org) or phone 773-281-9075 ext. 3011.

5) **Facets Kids Film Camp – Orientation**

If your child has not participated in Facets Kids Film Camp, we ask they attend an orientation. Orientation sessions will be offered **Thursday, June 1** and **Saturday, June 3**. The orientations are for child participants only and include:

- a pre-program assessment (film vocabulary) & written film review (if not yet completed)
- a brief introduction to the program
- a screening of short films
- verbal discussion of the films
- rating and written comments of the film(s) screened

*If you have a major conflict or live out of the Chicagoland area, we will ask your child to come in early their first day for a brief orientation. All paperwork will be due at that time.*

*Participants who are alumni of Facets Kids Film Camp will be asked to submit all paperwork including the Film Review and take the pre-program assessment at the beginning their first day.*

### **Send materials to:**

**By Mail: Facets Kids Film Camp, c/o Facets, 1517 W. Fullerton Avenue, Chicago, Illinois 60614**

**Or Fax: 773-929-0266**

**Or Email: [kids@facets.org](mailto:kids@facets.org)**

*Materials can also be dropped off at Facets Rentals (1517 W. Fullerton Ave.), open Monday through Saturday noon-9pm & Sundays noon-8pm. Be sure to address envelope "Facets Kids Film Camp"!*

**Questions? Contact 773-281-9075 ext. 3011 or [kids@facets.org](mailto:kids@facets.org)**